St Giles CE Primary School

Admissions Policy 2026/27

Nursery	**Admission Number 52** **26 morning session / 26 afternoon session**
Reception – Year 6	**Admission Number 60**

Nursery

Children can be admitted to the School Nursery the term following their third birthday.

Reception

Children born between 1 September 2022 and 31 August 2023 are due to start reception in September 2027.

Having a place in St Giles' CE Nursery attached to our school does not guarantee a place in the reception class. **You must send a separate application for a place in the reception class.**

Admission criteria for St Giles' CE Primary School

The admission authority for Walsall community and voluntary controlled schools is Walsall Council. Admissions are administered by the Admissions and Pupil Place Planning Team.

The following pages show the capacities and proposed Admission Numbers for St Giles' CE Primary School for 2024/25. The Admission Number of 60 is the capacity of the school to admit children at the normal age of entry in 2024/25 academic year.

2. Oversubscription criteria for St Giles' C.E. Primary School

If there are more applications than there are places available, places will be allocated using the Oversubscription Criteria in the following order of priority:

1. Children in Care and all previous children in care, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care because of being adopted. (See 3.1 below).

2. Pupils who have a sibling already in attendance at the school, or paired junior school when the application is made and who will be still attending the school at the proposed admission date (see 3.2 below);

3. Pupils for whom a place at the school is essential on medical or social grounds as supported in writing by a medical practitioner or a social worker. (Applications will be subject to verification by the Admissions & Education Sufficiency Manager) (see 3.3 below);

4. For applications to junior schools only. Attendance by the child at the relevant paired infant school, when the application is made (see 3.4 below);

5. For applications to voluntary controlled Church of England primary schools only. Up to 25% of places may be allocated as 'Church Places' to children, regardless of distance between home and school, whose parents are regular worshippers at a Christian church and whose application is supported in writing by the minister of the church where they worship (see 3.5 below);

6. Distance between the home address and the school as measured in a straight line with those living closer to the school receiving the higher priority (see 3.6 below). If there is oversubscription in criteria 2 to 5, priority will be given to those living closest to the school as measured in a straight line.

Explanatory notes for Oversubscription Criteria 3.1

Children in Public Care (looked after children) and previously looked after children including those who (appear to the Admission Authority) to have been in state care outside of England and have ceased to be in state care as a result of being adopted. Children who are in the care of a local authority or provided with accommodation by a local authority and previously looked after children who ceased to be looked after because they were adopted or became subject to child arrangement orders immediately following having been looked after as well as those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

3.2 Sibling A sibling is a child who resides at the same address as the child for whom a place is being requested and is one of the following: A brother or sister sharing the same parents; A half-brother or sister sharing one common parent; A step-brother or sister (i.e. related by their parent's marriage); Any other child for whom it can be demonstrated that he or she is residing permanently at the same address (e.g. under the terms of a residence order).

3.3 Social or medical factors If parents believe there are specific medical or social reasons for claiming priority for a child to attend a particular school, the relevant part of the application must be completed and evidence to support the claim must be submitted to the Local Authority. Requests for such consideration will be subject to verification by the Admissions & Education Sufficiency Manager. This is necessary because parents will be asking the Authority to assess the child as having a stronger case than many other children, some of whom may live closer to the school. 3.3a Medical Evidence Medical evidence must be submitted in writing from a medical practitioner and should state why the preferred school is the only school that can meet the child's needs. This must relate to either the child or the parents, for example where the parent(s) or 18 the child has a disability that may make travel to a school further away more difficult. Medical evidence, which relates to parent, will be considered in the following circumstances:

• Where the child lives with a single parent who has a medical condition or disability that may make travel to a school further away more difficult;

• Where the child lives with both parents and both parents have a medical condition or disability that may make travel to a school further away more difficult;

• Where a child lives with both parents and one parent has a medical condition or disability that may make travel to a school further away more difficult medical evidence may be considered if the other parent is unable to accompany the child on the journey to and from school because they are the sole carer for the other parent.

3.3b Social Evidence Social evidence must be submitted in writing from an appropriate professional and should state why the preferred school is the only school that can meet the child's needs. Please note that preferences are only given priority under the medical/social criterion in very exceptional cases where medical or social evidence clearly demonstrates that the preferred school is the only school which can meet the child's needs.

3.4 Church Places at St Giles' C.E. Primary School

The number of Church places available is determined by the Admission Number of the school. Voluntary controlled Church of England primary schools:

• with an admission number of 60 will offer a maximum of 15 Church Places;

If there is over-subscription for Church Places, priority will be given to those living closest to the school as measured in a straight line. 'Regular worshipper' is defined as attending a place of worship on at least one occasion per month over the past twelve months.

3.6 Distance

Distance will be measured in a straight line from the centre point of the home address to the centre point of the school address using the Local Authority's computerised measuring system with those living closer to the school receiving the higher priority.

3.6a Definition of a home address The home address of a child is the permanent residence of a child in a residential property when the place is offered. The address must be the child's only or main residence and is either:

• owned by the child's parent(s) or guardian; or

• leased to or rented by the child's parent(s), or guardian under lease or written rental agreement of not less than six months duration. Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residence at the property concerned. In certain circumstances the child's current school will be asked to verify the address given.

Where parents have shared responsibility for a child and the child lives with both parents for part of the week, the main residence will be determined as the address where the child lives for the majority of the week. Parents may be requested to supply documentary evidence to support the address used for the application. The offer of a place is based upon the address of the child when the offer is made.

If a child is offered a place at an oversubscribed school the place may be withdrawn if it is found that the child moved (before the place was offered) to a new address, which was further away from the school, and the child would not have qualified for a place under the distance criterion. If a family moves between the application and the date of offer, the Admissions & Education Sufficiency Team must be informed as soon as possible of these circumstances. If the home address is a flat (or apartment) and there is more than one flat at the same address, priority will be given to applicants living at the lowest numbered flat on the lowest floor.

4. Oversubscription criteria for St Giles' Nursery

1. Children in Care (Child in Care), and previously Looked After Children

2. Pupils who have an older sibling already in attendance at the school at the proposed time of admission

3. Pupils for whom a place at the school is essential on medical or social grounds as supported in writing by a medical practitioner or a social worker. Application will be subject to verification by the Executive Director, Children's Services

4. Distance will be measured in a straight line from the centre point of the home address to the centre point of the school address using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

If you are refused a nursery place there is no right of appeal as nursery education is non-statutory. Where this is capacity, schools may offer places to children who have attained the age of 3 years.

5. Policy for deferred entry to Reception Children

Children reach compulsory school age on the first day of the term following their fifth birthday. However, all Walsall primary schools provide full-time places for pupils in reception classes from September in the school year in which children reach their fifth birthday. If parents prefer for their child to start school later than 1 September 2025, they have the option to delay their child's entry until later in the 2025/26 school year when their child reaches compulsory school age. Parents who wish to delay their child's start must complete an application by 15 January 2025 and must write to Walsall Council to inform what date they wish their child to start in reception class. Please note parents are unable to delay entry into reception class beyond the beginning of the term following their child's fifth birthday. Furthermore, parents can request that their child attends part-time until the child reaches compulsory school age. Summer born children, (born between 1 April and 31 August) reach compulsory school age in the September following their fifth birthday.

Parents of summer born children may submit a request for their child's entry to reception class to be deferred which means their child will be admitted to a reception class in the September following their fifth birthday, at the point in which other children in their chronological age group are moving from the reception class to year 1. All requests for reception class deferral should be submitted in writing to the Admissions and Education Sufficiency Manager via primary.admissions@walsall.gov.uk by 15 January 2025 along with supporting education or medical evidence provided by a professional working directly with the child.

Parents seeking a place for their child outside of their normal age group should make a request in writing to Walsall Council to primary.admissions@walsall.gov.uk providing details of the reason for the request and supporting medical or educational evidence.

When a request for reception class deferral or admission outside of a child's normal age group relates to a community or voluntary school in Walsall, Walsall Council as the admission authority for the school, will make the decision as to whether to grant the request based on the individual circumstances of each case. If the application relates to a place at a school when Walsall Local Authority is not the admission authority, then the Admissions & Education Sufficiency Team will forward the request to the relevant admission authority for their consideration