



You must love one another as I have loved you.' John 13 v 34. 'learn to love and love to learn'.

## **E-Safety - Acceptable Use Statement of Practice 2025-2026**

### **Introduction**

As the use of online services and resources grows, so has awareness of the risks and potential dangers which arise from the use of communications technology and the internet. Those risks are not confined to the use of computers, they may also arise through the use, for example of games consoles, mobile phones, tablets and other handheld devices

At St Giles' CE Primary School, we ensure that we have in place appropriate policies and statements of practice to promote the safety of our learners; both when they are in the school and when they are elsewhere.

St Giles' CE Primary School regularly delivers assemblies on keeping safe online, as well through lessons in class. The school has a duty to keep pupils safe from radicalisation and extremism. We will not allow pupils to bring mobile phones or other devices into school unless under exceptional circumstances. In this case parents communicate with teachers and agree pupil personal devices remain in safe keeping at the school office until the end of the school day. Pupils do not have access to their personal device during school hours.

St Giles' CE Primary School ensures filters are set so if devices are sent home, school internet search filters are maintained at home. Therefore, pupils will not have access to inappropriate searches. Searches related to inappropriate sexual content, social network access, radicalisation, terrorism and extremism.

All staff have appropriate training through school and staff who may have concerns are aware of their duty to refer to the designated Safeguarding lead.



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1. AUP for younger learners in EYFS and KS1
2. AUP for learners in KS2
3. AUP for adults working with young people (Staff/Volunteers)
4. AUP for Parents
5. AUP for School Governors



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### Acceptable Use Policy for learners in EYFS

**I am a responsible digital citizen because in EYFS:**

- We will send and receive messages together.
- We will not share our password with our friends.
- We will only use positive words when we write messages.
- We will follow the blogging rules.
- We will use the tablets with care.



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### Acceptable Use Policy for learners in KS1

**I am a responsible digital citizen because in KS1:**

- We will send and receive messages together.
- We will not share our password with our friends.
- We will only use positive words when we write messages.
- We will follow the blogging rules.
- We know about Digital Footprints (once we post something online- it is out of our control).
- We know about the dangers online.
- We will use the tablets with care.



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## Acceptable Use Policy for learners in KS2

### I am a responsible digital citizen because in KS2

- We always ask permission to use the internet.
- We know why we must not give out our personal details to others.
- We know why we must not arrange to meet anyone that we don't know.
- We must tell an adult if we see anything that we are uncomfortable with whilst we are on the internet.
- We make sure we are always polite when writing on the internet.
- We always use positive comments.
- We know we must not share our password with anyone else.
- We only include the names of our friends if they say it's OK.
- We only send e- mails or messages to teachers or classmates to discuss schoolwork.
- If we are unsure, we ALWAYS ask an adult before we click.
- I know about Digital Footprints (once we post something online it is out of our control).
- We will follow the blogging rules.
- We know about the dangers online.
- We will use the tablets with care.



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### ***Acceptable Use Policy for adults working with children*** St Giles' CE Primary School

**Any messages, photos, videos or other media I post online will be out of my control. Any inappropriate searches on the internet will be reported to school. I agree that I will not:**

- Visit internet sites, make, post, download, upload or pass on, material, remarks, proposals or comments that contain or relate to:
  - pornography (including child pornography) - promoting discrimination of any kind
  - promoting racial or religious hatred
  - promoting extremism and radicalisation
  - promoting illegal act
  - breach any Local Authority/School policies, e.g. gambling
  - do anything which exposes children in my care to danger
  - any other information which may be offensive to colleagues
- Forward chain letters, breach copyright law, do anything which exposes children to danger including, take images of pupils out of the premises on removable media or taking sensitive pupil information off the premises on removable media that is not encrypted

I accept that my use of the school IT facilities is monitored, and the outcomes of the monitoring may be used.



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### Acceptable use for Parents of children at St Giles' CE Primary School

I agree that our children are encouraged to enjoy the safe use of digital technology to enrich their learning. **I agree that:**

- Children are reminded of risks and processes for safe digital use
- The school internet access is designed for educational use and will include appropriate filtering and monitoring
- Copyright law is not breached
- Our children are taught to evaluate digital materials appropriately
- We have a copy of the schools e-safety Statement of Practice and know there is a copy on the school website.
- We know that all technology usage may be subject to monitoring, including URL's and text
- We will take all reasonable precautions to ensure that users access only appropriate material
- We know the school has provided appropriate training on awareness of radicalisation/extremism to staff holders.
- Relevant education will be provided to pupils in PSHE lessons and Assemblies.
- The school has suitable filters and reports logging inappropriate searches.

**Name:**

**Signed:**

**Date:**



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### Governors

The policy aims to ensure that any communications technology (including computers, mobile devices and mobile phones etc.) is used to support learning without creating unnecessary risk to users. **The governors will ensure that:**

- Learners are encouraged to enjoy the safe use of digital technology to enrich their learning, and learners are made aware of risks and processes for safe digital use. Relevant education will be provided to pupils in PSHE lessons and assemblies.
- All adults and learners have received the appropriate acceptable use policies and any required training
- The school has appointed an IT/Computing Lead, and a named governor takes responsibility for E-Safety
- An e-Safety Policy has been written by the school, building on the LA guidance. The e-Safety Policy and its implementation will be reviewed annually
- The school internet access is designed for educational use and will include appropriate filtering and monitoring, and learners are taught to evaluate digital materials appropriately
- Copyright law is not breached, and the school will take all reasonable precautions to ensure that users access only appropriate material
- Parents are aware of the acceptable use policy, and they will be informed that all technology usage may be subject to monitoring, including URLs and text
- School has provided appropriate training on awareness of radicalisation/ extremism to staff holders.
- Methods to identify, assess and minimise risks will be reviewed annually, and complaints of internet misuse will be dealt with by a senior member of staff. The school monitors inappropriate searches with weekly reports.

I accept my online use is monitored. Name:

Signature:

Date: